



SERVING AS THE EXPERT

- Attorneys are in charge of the case; they are responsible and you are there to help
- Attorneys determine the goals and objectives of your work
- You are selected based on your ability
- Time is always of the essence!
- Learn the standards and criteria of the work



TOOLS

- Adequate computer
- Oversize color print capability
- High Speed Internet
- Fax or multifunction
- E-mail/website capacity to transmit data
- Word processor
- Spreadsheet capacity for importing data
- Software and data package

Preliminary

- Plan Project
 - Know deadlines/ status of case
 - Allot time
- Assemble data
 - PL94-171
 - Registration
 - Election returns
 - Previous Plans
 - Section 5 files
- Meet with clients
- Draft alternative plans
- Answer the Question
- Prepare Report
- Respond to discovery
- Prepare for Deposition



REPORT

- Background
- Task
- Data sources
- Detailed findings
- Opinion

DEPOSITION

- Prepare, prepare, prepare
- Know your report
- Only bring what you are told
- Be prepared to sit for hours
- Opposing expert there
- Three answers to a yes/no question...yes, no or I don't recall
- Listen carefully
- Don't anticipate the next question...let it be asked
- No hostility
- Don't volunteer information
- Never close off the possibility of adding information later...may do additional work for trial
- Don't agree w/o listening
- Don't overstate

TRIAL

- Exhibits
- Schedule Time (___days)
- Sequestered
- Direct Exam
 - Voir dire
 - Introduce documents
 - Report and plans
 - Opinion
- Cross Exam
 - Remember deposition?
 - Impeach
 - Latitude

SETTLEMENT /REMEDY

- Work really begins!
- Alternatives go back and forth
- Public hearings
- Meetings
- Drafting sessions
- Agreement/settlement
- Publish Plans
- Remedial hearings are 2d trials

GENERAL

- Once you accept...you're it
- Time Consuming
- Lengthy
- Never underestimate the opposition
- No errors
- Confidence grows with knowledge of the project
- You can do it!